



(ESTD.2009)

BAPATLA WOMEN'S ENGINEERING COLLEGE

BAPATLA – 522101, Bapatla (Dist.), A.P.

(Sponsored by Bapatla Education Society)

*Approved by AICTE- New Delhi, Affiliated to Acharya Nagarjuna University
An ISO 9001:2015 Certified Institution*

Date: 29.08.2022

CIRCULAR

This is to inform to all Teaching and Non-teaching faculty members that a meeting will be held on 29.08.2022 at 03.00 PM at Principal chamber to discuss with the following agenda.

Agenda:

To constitute **Internal Quality Assurance Cell (IQAC)** in our campus.


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Copy To:

1. The Management.
2. The Administrative Office
3. All Teaching and Non-teaching faculty.
4. Notice Board



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Date: 05.09,2022

Minutes of Meeting

As per the Instructions of Governing body members, the principal of Bapatla Women's Engineering College has been asked to establish Internal Quality Assurance Cell (IQAC) for which the meeting was organized at principal chamber.

Dr.G.Srinivasa Rao explained the importance of accreditation and IQAC to all staff members. For self-performance evaluation accountability, assessment and accreditation, quality up- gradation and to collaborate with stakeholders for quality evaluation, promotion, and sustenance and for improvement in overall performance of the institution, it has been decided to compose an Internal Quality Assurance Cell (IQAC) under the chairmanship of Dr.G. Srinivasa Rao, Principal.

COMPOSITION OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

S. No	Name	Designation
01	Dr.G.Srinivasa Rao	Principal and Chairperson
02	Sri.K.Hari Padma Prasad	Joint Secretary (Management)
03	Mrs.I,Haritha	IQAC Coordinator
04	Mrs.G.Venkateswari	Member, Assoc.Professor
05	Mrs.B.Maha Lakshmi	Member, Assoc.Professor
06	Mrs.O.Sridevi	Member, Assoc.Professor
07	Mrs.P.Aswini	Librarian
08	Mrs.Y.Subba Lakshmi	Administrative Officer
09	Ms.D.Kavya Sree	Student Member
10	Ms.K.Sneha	Student Member
11	Ms.M.Bhavani	Alumni Member
12	Mr.C.Sudhakar Reddy	Industry Member
13	Mr.K.Krishna	Parent Member


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Date: 05.09,2022

ACCEPTANCE LETTER

Under the chairmanship of Dr G. Srinivasarao, Principal it is decided and composed the Internal Quality Assurance Cell (IQAC) of Bapatla Women's Engineering College, and Bapatla.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

S. No	Name	Designation	Signature
01	Dr.G.\Srinivasa Rao	Principal and Chairperson	
02	Sri.K.Hari Padma Prasad	Joint Secretary (Management)	
03	Mrs.I,Haritha	IQAC Coordinator	
04	Mrs.G.Venkateswari	Member, Asst.Professor	
05	Mrs.B.Maha Lakshmi	Member, Asst.Professor	
06	Mrs.O.Sridevi	Member, Asst.Professor	
07	Mrs.P.Aswini	Librarian	
08	Mrs.Y.Subba Lakshmi	Administrative Officer	
09	Ms.D.Kavya Sree	Student Member	
10	Ms.K.Sneha	Student Member	
11	Ms.M.Bhavani	Alumni Member	
12	Mr.C.Sudhakar Reddy	Industry Member	
13	Mr.K.Krishna	Parent Member	

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Date: 11.10.2022

CIRCULAR

This is to inform all Teaching and Non- teaching faculty members and other IQAC members that the Ist IQAC meeting will be held on 20.10.2022 at 03.00 PM at Principal chamber with the following agenda.

Agenda:

1. To discuss about the framing of vision and mission, objectives, strategies, function and benefits of IQAC and also about the role of IQAC co-ordinator.
2. To discuss about the GATE classes for B. Tech students.
3. To discuss about the placements for B. Tech final year students.
4. To review the academic and other important activities in the colleges.
5. To review on student examinations and results.


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Copy To:

1. The All IQAC members.
2. All Teaching and Non-teaching faculty.
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Date: 20.10,2022

MINUTES OF MEETING

The chair person welcomed all the IQAC members, BWEC, The IQAC coordinator kept the agenda points before the members to discuss.

Point No.1.

To discuss about the framing of vision and mission, objectives, strategies, function and benefits of IQAC and also about the role of IQAC co-ordinator.

Resolution:

It is It is resolved and approved by all the members for framing of vision and mission, objectives, strategies, function and benefits of IQAC and the role of IQAC coordinator as per the regulations and to follow the same.

Point No.2.

To discuss about the GATE classes for B.Tech students.

Resolution:

It is resolved and approved by all the members to conduct the GATE classes by subject experts from inside and outside of the campus.

Point No. 3.

To discuss about the placements for B. Tech final year students.

Resolution:

It is resolved that all the members instructed the placement cell to conduct more placements by more companies.

Point No 4.

To review the academic and other important activities in the colleges.

Resolution:

It is resolved that all the members discussed about the academic activities such as academic calendars subject allotment and time tables and accepted unanimously.

Also discussed about the activities such as Faculty development programmes, certificate programmes etc, and instructed the respective members to conduct as per schedule.

Point No.5.

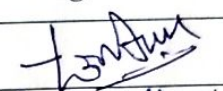
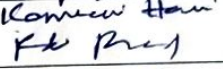
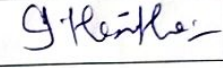

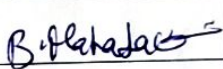
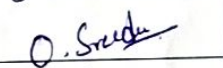
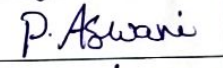
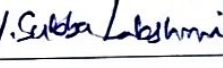
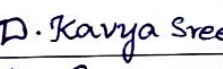
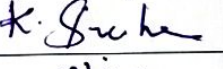
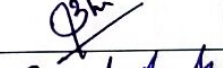
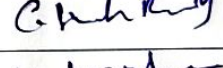
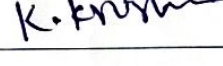
1. To review on student examinations and results.

Resolution:

All the members discussed about the examinations and results and resolved to identify the slow learners and measures to be taken for improving the pass percentage.

Chair person announced the conclusion of the meeting and finally ended with the vote of thanks by the Coordinator, IQAC.

Members attended for the IQAC meeting

S. No	Name	Designation	Signature
01	Dr.G.\Srinivasa Rao	Principal and Chairperson	
02	Sri.K.Hari Padma Prasad	Joint Secretary (Management)	
03	Mrs.I,Haritha	IQAC Coordinator	
04	Mrs.G. Venkateswari	Member, Asst.Professor	
05	Mrs.B.Maha Lakshmi	Member, Asst.Professor	
06	Mrs.O.Sridevi	Member, Asst.Professor	
07	Mrs.P.Aswini	Librarian	
08	Mrs.Y.Subba Lakshmi	Administrative Officer	
09	Ms.D.Kavya Sree	Student Member	
10	Ms.K.Sneha	Student Member	
11	Ms.M.Bhavani	Alumni Member	
12	Mr.C.Sudhakar Reddy	Industry Member	
13	Mr.K.Krishna	Parent Member	


IQAC COORDINATOR


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Date: 19.01,2023

CIRCULAR

This is to inform all Teaching and Non- teaching faculty members and other IQAC members that the second IQAC meeting will be held on 27.01 2023 at 03.30 PM at Principal chamber to discuss with the following agenda.

Agenda:

1. To review on the Previous IQAC meeting
2. To review the academic and other important activities in the colleges.
3. To discuss about the teaching and learning methodologies to be implemented.
4. To discuss about the slow learners
5. To discuss about the career guidance programmes, seminars and Guest lectures
6. To discuss and review about the NCC & NSS activities
7. To review on students examinations and results
8. To discuss the planning to get NAAC process


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Copy To:

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2. All Teaching and Non-teaching faculty.
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Date: 27.01.2023

MINUTES OF MEETING

The chairperson welcomed all the IQAC members, BWEC, The IQAC coordinator kept the agenda points before the members to discuss.

Point No.1: To review on the Previous IQAC meeting.

Resolution:

Members unanimously resolved and acceptance of minutes of the previous meeting

Point No.2: To review the academic and other important activities in the colleges.

Resolution:

All the members discussed about academic activities such as academic calendars, subject allotment, time tables, exam schedules, allotment of class in charges and continuous monitoring of syllabus. Also discussed about the events to organize and approved the same.

Point No.3: To discuss about the teaching and learning methodologies to be implemented.

Resolution:

All the members discussed about various teaching and learning methodologies to be implemented like video presentations, group discussions, projects, seminars and others. All the members review and approved unanimously for implementation.

Point No.4: To discuss about the slow learners.

Resolution:

It is resolved that all the members discussed about the identification of slow learners in all the programmes and to conduct the tutorial classes for them improve in their learning process.

Point No.5: To discuss about the career guidance programmes, seminars and Guest lectures.

Resolution:

It is resolved that all the members are discussed and decided to organize the career guidance programmes, seminars, certification program and guest lecturers for students.

Point No.6: To discuss and review about the NCC &NSS activities

Resolution:

All the members revised on NSS activities conducted so far and discussed about the NSS activities to conduct.

Point No.7: To review on student examinations and results**Resolution:**

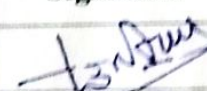
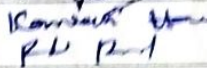
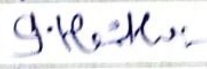



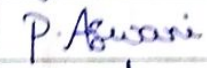
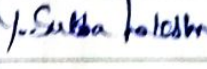



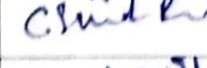
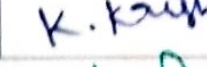
All the members discussed about the examinations and results and resolved to identify the slow learners and measures to be taken for improving the pass percentage.

Point No.8: To discuss the planning to get NAAC process.**Resolution:**

All the members discussed about the NAAC accreditation process and allotted senior faculty members as coordinators to work for different criteria's of NAAC.

Chairperson announced the conclusion of the meeting and finally ended with the vote of thanks by the Coordinator, IQAC.

Members attended for the IQAC meeting

S. No	Name	Designation	Signature
01	Dr.G.Srinivasa Rao	Principal and Chairperson	
02	Sri.K.Hari Padma Prasad	Joint Secretary (Management)	
03	Mrs.I,Haritha	IQAC Coordinator	
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Date: 17.04.2023

CIRCULAR

This is to inform all Teaching and Non-teaching faculty members and other IQAC members that the 3rd IQAC meeting will be held on 24.04.2023 at 03.30 PM at Principal chamber with the following agenda.

Agenda:

1. To review on the 2nd IQAC, meeting.
2. To discuss about the faculty recruitment.
- 3 To discuss about the placements for A.Y 2022-2023.
4. To discuss about the Faculty Development Programs.
5. To discuss about the publication, books/chapter authors by the teaching faculty.
6. To discuss about the Ph. D registration by the faculty.
7. To review the NAAC updates according to the criteria wise.


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Date: 24.04.2023

MINUTES OF MEETING

The chairperson welcomed all the IQAC members of BWEC, The IQAC coordinator kept the agenda points before the members to discuss.

Point No.1.

To review on the 2nd IQAC, meeting

Resolution:

Members unanimously resolved and acceptance of minutes of the previous meeting

Point No.2.

To discuss about the faculty recruitment.

Resolution:

It is resolved and approved by all the members to recruit new faculty members for smooth run of academic work.

Point No.3.

To discuss about the placements for A Y 2022-2023

Resolution:

It is resolved that all the members instructed the placements cell to conduct more placements and more companies

Point No.4.

To discuss about the Faculty Development Programms

Resolution:

It is resolved that all the members discussed about the Faculty Development Programmes and planned to conduct in all the departments.

Point No.5.

To discuss about the publication, books/chapter authors by the teaching faculty.

Resolution:

It is It is resolved that all the members suggested to all the faculty members by doing the novel research work and present the research and review publications in reputed journals only. Also suggested for writing the Books/Chapters in various subjects

Point No.6.

To discuss about the Ph. D registration by the faculty

Resolution:

All the members encouraged the faculty members those who are not yet registered Ph. D to register the Ph. D

Point No.7.


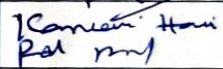
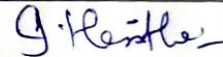


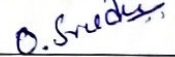






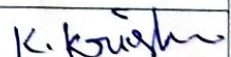
To review the NAAC updates according to the criteria wise.

Resolution:

All the members discussed and reviewed about the NAAC updates according to criteria wise

Chairperson announced the conclusion of the meeting and finally ended with the vote of thanks by the Coordinator, IQAC.

Members attended for the IQAC meeting

S. No	Name	Designation	Signature
01	Dr.G.\Srinivasa Rao	Principal and Chairperson	
02	Sri.K.Hari Padma Prasad	Joint Secretary (Management)	
03	Mrs.I,Haritha	IQAC Coordinator	
04	Mrs.G.Venkateswari	Member, Asst.Professor	
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