



(ESTD. 2009)

Bapatla Women's Engineering College

BAPATLA - 522 101. Guntur (Dist), A.P.

(Sponsored by The Bapatla Education Society)

Approved by AICTE-New Delhi, Affiliated to Acharya Nagarjuna University
an ISO 9001 : 2015 Certified Institution

ANNUAL REPORT ON E-GOVERNANCE

A.Y:2022-23

In Bapatla Women's Engineering College the E-Governance will be fulfilled by using technology in the area of administration, fast information transfer and in so many transactions in transparent way. E-Governance provides services with less time and low cost and with Excessive accessibility.

Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

1. Administration

- The Administration of the College functions with E-governance system at Government, Management and University level.
- Bio metric has been installed for teaching and non-teaching attendance.
- Scholarships to the SC, ST, OBC, Minority and EWS students.
- Statutory information, student related information and other important forms are uploaded on the college website.
- To ensure convenience of students, the administration promptly responds to email

Communication sent by students, parents and other stakeholders.

2. Finance and Accounts

- College maintains all accounts through tally software.
- Payments of Institution made through cheque, NEFT and UPI.
- The college uses the Tally software for E governance for transparent functioning of Finance and Accounts department of the college.

This helps to increase the efficiency of staff towards the accuracy in financial transactions.

- Internal audit and statutory audit are done on regular basis.
- The administrative office keeps all financial records separately as per the events and transactions.
- The administrative office maintains the Books of Accounts properly which helps in Auditing procedure as annually.

3. Student Admission and Support

- Students are provided with internet facility as our campus has Wi-Fi facility.
- Internet facility is provided to teachers and students so they can access magazines and books in Library.
- Presence of all the students is computerized.
- College uploads Exam time tables, Circulars, subject material on the college website.
- College gives important information through various social media like WhatsApp, Gmail.
- Tablets are provided to the first-year student as per the government directives.

4. Examination

- Data of examination are entered and stored digitally and also sent to the university online.
- The college has the transparent examination system, internal as well as external examination.
- The result of final exam is displayed online by the University.
- College submits internal marks to university portal before each semester.
- College displays Internal and External exam time table on college notice board and website for the students.
- The College has the separate Examination monitoring room as well as strong room assessment work is carried out in college premises. After assessment, answer sheets are shown to the students.
- As per the requirement of Examination all the necessary equipment's are provided by the college.



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